



LIGHT HOUSEKEEPING

Our guests often share how much they appreciate having a clean environment for healing. Living in a clean environment is a high priority for guests.

Everyone volunteering must be healthy in order to protect guests who may be immune compromised. Group size is limited to no more than six individuals.

Housekeeping Details

- **Kitchen Garbage.** Empty all the garbage containers in the kitchen. Replace bag. Wipe down the tops of the garbage containers. Take the garbage to the blue cart in the Garage. Use a key card for access.
- **Recyclable Garbage.** Follow the same procedure as above. Do not toss the recycle bag into the dumpster. Take the garbage to the blue cart in the Garage. Do not tie the bag. Use a key card for access.
- **Coffee bar.** Wipe down all the white surfaces. Replenish coffee mugs (under the cabinet) and coffee k-pods.
- **Kitchen.** Wipe down the islands. Straighten up the cookies, fruit area. Toss any questionable fruit/bakery. Empty any dishwashers with clean dishes. Use gloves when emptying the dishwashers. Sweep kitchen floor or use hand vacuum found in office.
- **Hallways.** Using disinfectant wipes, wipe down all the handrails upstairs and downstairs. Wipe down all the windowsills.
- **Elevator.** Wipe down the button panel on the outside of the elevator on both floors. Wipe down the handrail in the elevator.
- **Lounges.** Take the small vacuum from the office and vacuum all the sofas and pillows. Wipe down the windowsills in the lounges as well.
- **Bathrooms.** Take a large garbage bin and empty all the garbage in all five bathrooms.
- **Janitor Closet.** Empty the dirty linens from the janitor closet and put the bags into the cart in the garage.

What to Bring

All cleaning supplies are provided and located in the Janitor closets.

THANK YOU!

Questions? Please contact Marie Grevsmuehl, Director of Volunteer Services at (414) 453-8290 or marieg@kathys-house.org